

# TALLARD APARTMENTS LLC

## APPLICATION FOR TENANCY

Apartment Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_

Monthly Rent (incl. Prompt Payment Discount): \_\_\_\_\_ Full Monthly Rent (w/o PPD): \_\_\_\_\_

Security Deposit is equivalent to one full month's rent. Tenancy Term: August 15, 20, to August 15, 20.

Landlord is responsible for the following utilities: \_\_\_\_\_ heat \_\_\_\_\_ electric \_\_\_\_\_ gas \_\_\_\_\_ stove gas only  
(Tenant is responsible for those not marked.)  
\_\_\_\_\_ hot water \_\_\_\_\_ water \_\_\_\_\_ air conditioning

**THIS APPLICATION IS NOT A RENTAL AGREEMENT.**

Name of Applicant: \_\_\_\_\_

(include middle initial)

Daytime Phone Number: \_\_\_\_\_ Evening Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Social Security Number\*: \_\_\_\_\_ Date of Birth\*: \_\_\_\_\_

\* For credit report access only.

Pets (number and kind): \_\_\_\_\_

### HOUSING REFERENCES

1. Present Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Monthly Rent: \_\_\_\_\_

Landlord's Name/Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Date Moved In: \_\_\_\_\_ Date Moved Out: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

2. Previous Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Monthly Rent: \_\_\_\_\_

Landlord's Name/Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Date Moved In: \_\_\_\_\_ Date Moved Out: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

(Tallard Apartments LLC requires a minimum of one full year's rental history, or an approved co-signer may be required for acceptance.)

### INCOME/EMPLOYMENT REFERENCES

Tallard Apartments LLC requires a minimum income standard of three times your total gross monthly income. Exceptions include, but are not limited to, at least one year previous rental history where less than this standard has been met, and rent was paid on time and in full. Less than this requirement may require a co-signer for approval of this application.

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_ Start Date: \_\_\_\_\_

Average Monthly Income: \_\_\_\_\_

If you have other sources of income you would like us to consider, please list the income amount, source, and person we may contact for verification. You are not required to list alimony, child support, or spouse's annual income unless you want those amounts considered for purposes of this application.

**(more on back)**

Source of Income: \_\_\_\_\_ Gross Amount per Month: \_\_\_\_\_

Name for Verification: \_\_\_\_\_ Phone: \_\_\_\_\_

**Applicant's Total Gross Income per Month:** \_\_\_\_\_

BANKING REFERENCES

Checking Account - Name/Location: \_\_\_\_\_ Savings Account - Name/Location: \_\_\_\_\_

Loans - Name/Location: \_\_\_\_\_

CREDIT REFERENCES (list name, account numbers, and state of credit cards, utilities, etc.)

1. \_\_\_\_\_ 2. \_\_\_\_\_

IN CASE OF EMERGENCY CONTACT

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

OTHER INFORMATION

Have you ever been evicted or been served an eviction notice? \_\_\_\_\_ yes \_\_\_\_\_ no  
Are you a smoker? \_\_\_\_\_ yes \_\_\_\_\_ no  
Have you been convicted of a felony in the last three years? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, for what? \_\_\_\_\_  
Do you owe money to a previous landlord? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, who? \_\_\_\_\_  
Has a current tenant of ours referred you to us? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, who? \_\_\_\_\_  
How did you hear about Tallard Apartments LLC? \_\_\_\_\_

**If you currently live in UW Housing, have less than one year of rental history, or are applying to rent a single bedroom in a house/apartment, complete co-signer information:**

Co-signer Name: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Co-signer e-mail address: \_\_\_\_\_

At the time of entering into a rental agreement, the applicant agrees to pay the balance of the security deposit. The applicant consents to a routine inquiry of references, credit, and statements made on this application. This application is subject to the approval of the landlord or agent. Disclosure of your social security number is optional. This application will not be denied for failure to disclose your social security number. **False, inaccurate or incomplete information may result in the rejection of this application.** Applicant acknowledges that the Manager and the agents and employees thereof represent the interests of the Landlord, but they also have a duty to treat all parties fairly and in accordance with fair housing law, and to disclose material adverse facts about the property. Notice: You may obtain information about the sex offender registry and persons registered with the registry by contacting the Wisconsin Department of Corrections on the Internet at [www.widocoffenders.org](http://www.widocoffenders.org) or by phone at 877-234-0085.

**A NON-REFUNDABLE earnest money deposit of \$300 (room, studio, 1 or 2 BR's), \$450 (3 or 4 BR's), or \$600 (5 BR's and up) is required to hold an apartment and initiate the lease/rental process. All applications are required within 24 hours of putting a hold on an apartment. This deposit will be credited towards the security deposit at the time of lease signing. A lease must be signed within (3) three business days of application approval, or the hold expires, the apartment is remarketed, and the earnest money is forfeited. If any application is not accepted, the earnest money deposit will be returned within 21 days. Sublesses are not required to submit an earnest money deposit with Tallard Apartments LLC.**

**APPLICANT'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Please return to: Tallard Apartments LLC, 1445 Regent Street, Madison, WI 53711

phone (608) 250-0202 fax (608) 256-5906

[www.tallardapartments.com](http://www.tallardapartments.com)

Do you wish to receive a written explanation of a denial of tenancy: \_\_\_\_\_ yes \_\_\_\_\_ no